



March 17<sup>th</sup> 2020  
COVID-19 Outbreak  
Champlain Cable Corporation

## “Communication Update COVID-19”

Dear Valued Customer,

This letter is being sent to inform you of Champlain Cable Corporation business plans in light of the COVID-19 Outbreak.

We'd like to assure you that as of today's date, our plans are to maintain full production from all plant locations.

Champlain Cable is closely monitoring this global pandemic and will adhere to all Federal and State mandates and instructions.

We will also be implementing the following to further protect our employees, their families and to maintain full production levels.

- 1) Effective today Champlain Cable will be implementing a work from home rotation in 2 week cycles for those who can work from home and not impact business activities.
- 2) All visitors are required to pre-register 3 days prior to a visit, and provide detail on current health and past travel before being given approval to enter our facilities.
- 3) All international travel remains on hold and domestic travel has been severely limited in many areas.

As more updates are available, we will share regular communication to keep you informed of the situation.

We join with you in wishing for a quick end to this outbreak and all the best to you, your families and your team as we work through this difficult time.

Best regards,

K. Koenig

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