

America's premier innovator, designer and manufacturer of high-performance wire and cable with a 60-year history of providing solutions to the toughest problems in the world's most extreme environments. We excel at developing customized products, utilizing our cross-linked irradiation technology, that meet power, signal, and data transmission needs—no matter how demanding the challenge—while exceeding standards for quality, durability and safety.

## **MAINTENANCE MANAGER**

# **Position Summary/Objective**

Responsible for the overall performance of the Maintenance department to ensure efficient operation of the production equipment to achieve customer satisfaction.

#### **Essential Functions**

- Supervise Maintenance group to include Millwrights, Electricians and Electronic Technicians.
- Assign workload to each per projects or work orders.
- Perform all administrative duties associated with position to include but not limited to writing and submitting annual reviews, organize / find training for employees to enhance their abilities, document attendance and job performance to handle grievances and disciplinary issues.
- Responsible, able, and expected to troubleshoot, maintain, modify, upgrade, and repair all production and Facilities equipment electrically, while also possessing mechanical knowledge of the equipment and its function
- Facilities management and maintenance of building infrastructure and grounds.
- Must be able to work well and coordinate with a diverse group of contractors, vendors, and outside services regularly.
- Research, purchase, and implement Capital for the facility and production floor to improve cost savings, enhance production and / or improve the overall work environment.
- Work together with Management and Engineering and provide suggestions, technical expertise and solutions for the upgrade or purchase of Production equipment to enhance productivity.
- Work with Utilities, contractors, and vendors on projects to improve or reduce the Facilities over all
  consumption of electricity, Natural Gas and other resources in an effort to reduce cost and improve the
  company's financial status.
- Oversee the process of researching and ordering spare and repair parts for all production and facility equipment from various vendors.
- Ability to support the movement and startup of equipment at various facilities.
- Work with the Safety Coordinator to investigate accidents or near misses, research safe solutions and implement any and all approved Safety suggestions in an effort to improve the Safe working conditions in the plant.
- Responsible for the calibration program in the Vermont facility.



### **Competencies**

- 1. Manage Megamation System
- 2. Manage PM performance and improvements
- 3. Manage Projects and Tool improvements
- 4. Technical capacity
- 5. Problem solving
- 6. Teamwork, on-going training
- 7. General computer Office Suite knowledge and use

### **Supervisory Responsibility**

This position has supervisory responsibilities.

### **Physical Demands**

- Must be able to perform the physical functions of the job such as standing, walking, climbing, and lifting (75 lbs.).
- Must be able to work at heights of up to 30 feet.

# Position Type and Expected Hours of Work

This is a full-time position. Days and hours of work are Monday through Friday, 7:00 a.m. to 3:00 p.m., 40 hours per week. Occasional evening and weekend work may be required as job duties demand.

#### **Travel**

Some travel is expected for this position.

## **Education and Experience:**

Mechanical or Electrical Engineering degree plus minimum 2 years Supervisory experience, or 10+ years' experience in a Manufacturing Maintenance position plus minimum 5 years Supervisory experience required. Management in union environment preferred.